

## RATES INFORMATION & INSTRUCTION

### Special Accommodation Rates

# POPAI AWARDS 2018

TUESDAY 9 OCTOBER 2018

Using code listed below will entitle guest to 15% discount from BFR – Best Flexible Rate shown on hotel’s web site.

These rates are **subject to availability**.

All reservations require credit card details to guarantee the booking. You are able to cancel the reservation without charge up to 24 hours prior to arrival date without charge, after which, our cancellation policy will apply.

In the event of non-arrival or late cancellation, you will be charged the total for the first nights’ accommodation.

Please note, check-in times are from 15:00 hrs and checkout times are until 12.00 noon.

Available to book up to 9 rooms at one time, over this number please contact Group Reservations.

**SPECIAL EVENT RATE CODE: POPAI2018**

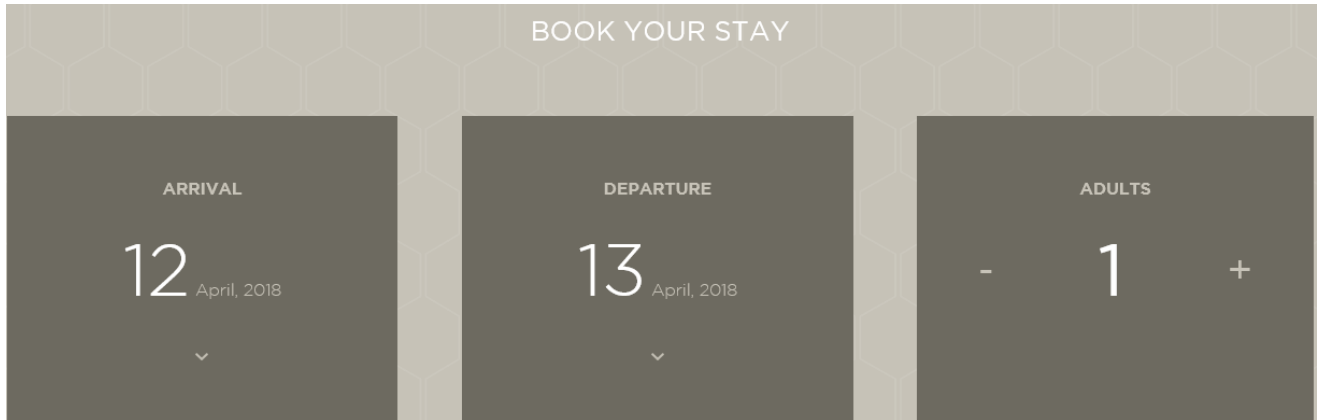
THIS CODE MAY BE USED TO BOOK ONLINE VIA <https://www.royallancaster.com>  
ALTERNATIVELY BOOK DIRECTLY VIA OUR IN-HOUSE RESERVATIONS TEAM BY  
EMAILING [book@royallancaster.com](mailto:book@royallancaster.com) OR BY TELEPHONE ON +44 (0) 20 7551 6000

PLEASE ENSURE YOU QUOTE THE ABOVE CODE AND THE NAME OF THE EVENT YOU ARE ATTENDING TO ACCESS THE AGREED PREFERENTIAL RATE.

Please find below step by step instructions how to book on our website with the access code.

**Step 1.** Go to our website <https://www.royallancaster.com/> then click '**Book your stay**' in the top right corner

**Step 2.** Select the stay dates and click on **CHECK AVAILABILITY**



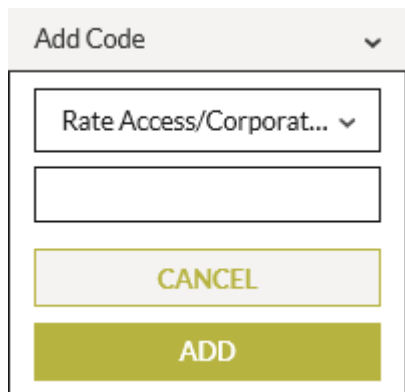
BOOK YOUR STAY

ARRIVAL  
12 April, 2018

DEPARTURE  
13 April, 2018

ADULTS  
- 1 +

**Step 3.** Click on **Add code** and select **Promo/Corporate** from the drop down list. Enter your access code and click **Add button**



Add Code

Rate Access/Corporat... ▾

CANCEL

ADD

**Step 4.** You can now see all the available room types based on the contracted event rate and you can go ahead and select which room type you want to book.