



Lancaster Terrace, London W2 2TY

ADVANCED WINE ORDER FORM

Popai Awards Dinner – Tuesday 9 October 2018

Company Name _____ Name of table _____
 Address _____ Table No's (if known) _____
 _____ No of guests attending _____
 Table Host _____ Telephone No _____
 Contact Name _____ Telephone No _____

PAYMENT

All beverage orders in excess of £500.00 are required to be settled prior to the event via the secure online portal as follows – <https://www.royallancaster.com/payment-page>
 Under “Payment Type,” select “Event Payment” Use SAGE

WINE ORDERS OVER £500.00 WITHOUT PAYMENT SUCCESS WILL NOT BE PROCESSED

Orders under £500.00 do NOT require prepayment. Settlement to be made by chip & pin machine or cash when the invoice is presented on the day of the event. No credit can be given for settlement after the event under any circumstances. Cheques will not be accepted.

A DISCRETIONARY 12.5% SERVICE CHARGE WILL BE ADDED TO YOUR BILL

YOUR CHOICE OF WINES / CHAMPAGNE

Bin No.	Quantity Per Table	Price Per Bottle	Cost £

AFTER DINNER DRINKS

After Dinner Drinks	To Be Offered
Port	Yes/ No
Brandy	Yes/ No
Liqueurs	Yes/ No

OTHER DRINKS: PER TABLE

Beer/ Soft Drinks

Total	£

All information furnished by the client to the hotel is confidential. The hotel will use the client's confidential information only as necessary to perform its obligations under this arrangement. The hotel will only disclose the client's confidential information to persons or entities who need this information to perform under this agreement, and who have prior agreement in writing to protect the client's confidential information.

For the full details of the Lancaster Landmark Hotel Company Ltd privacy policy, please refer to www.royallancaster.com/privacy-policy.

A CHARGE OF £15.00 PER MEAL WILL BE ADDED TO YOUR TABLE IF YOU HAVE NOT PRE-ORDERED IN ADVANCE YOUR ALTERNATIVE MEAL.

PLEASE COMPLETE ALL THE INFORMATION REQUESTED (AND MAKE PAYMENT IF REQUIRED) AND RETURN THIS FORM TO THE MEETING & EVENTS DEPARTMENT 3 WORKING DAYS PRIOR TO THE EVENT BY EMAIL

TELEPHONE: 020 7551 6069 EMAIL: wineorders@royallancaster.com



Dinner Menu

Chicken terrine, quail egg, chicken bon bon and tarragon mayonnaise

Oriental fillet of beef, saffron jasmine rice, steamed spring vegetable with oyster mushroom spring onion and soy sauce

Valrhona chocolate and hazelnut mousse, raspberry sorbet and chocolate lace tuile

Tea, coffee and petit fours

Vegetarian Alternative

Roasted piquillo pepper with smoked aubergine paté, gluten free bread crisp and pickled vegetable salad

Wild mushroom ravioli, tarragon broth, baked crispy enoki mushrooms

Valrhona chocolate and hazelnut mousse, raspberry sorbet and chocolate lace tuile

Tea, coffee and petit fours

SPECIAL DIET REQUIREMENTS

Name of Guest	Special Dietary Requirements	Table No.

***Priority is given to those guests who have pre-ordered the vegetarian menu in advance. Every effort will be made to accommodate last minute requests however, we cannot guarantee the above choice will be available.**

All our dishes are prepared in one kitchen therefore we cannot guarantee absolute separation of allergens.

A CHARGE OF £15.00 PER MEAL WILL BE ADDED TO YOUR TABLE IF YOU HAVE NOT PRE-ORDERED IN ADVANCE YOUR ALTERNATIVE MEAL.
PLEASE COMPLETE ALL THE INFORMATION REQUESTED (AND MAKE PAYMENT IF REQUIRED) AND RETURN THIS FORM TO THE MEETING & EVENTS DEPARTMENT 3 WORKING DAYS PRIOR TO THE EVENT BY EMAIL
TELEPHONE: 020 7551 6069 EMAIL: wineorders@royallancaster.com